

## **Booking Conditions for Aurinkolampi Cottages**

Espoon Aurinkohuvilat Oy applies the following conditions to bookings, reservations and cancellations of bookings connected with its cottage. These conditions are binding on both parties once the client has paid the deposit referred to in these conditions or has paid both the deposit and the final payment at one and the same time.

### **BOOKING AND PAYMENT**

Espoon Aurinkohuvilat Oy will send the client a written invoice stating the number of the cottage, directions for finding it, and the Aurinkohuvilat bank and account number. Any complaints about the invoice must be made within 7 days of the invoice date. The customer name and invoice number must be mentioned on payment.

A booking is confirmed once the client has paid the deposit (20% of the cottage rent) by the due date (7 days from the invoice date), or has paid both the deposit and the final payment at one and the same time. The remaining amount must be paid at least 4 weeks before the holiday is due to start.

If the booking is for 4 weeks or more, the deposit will be 50% of the rent or a maximum of €500. Should the client fail to pay the deposit within the period specified, the booking may be cancelled without further notice.

If the booking is made 63 days (9 weeks) or more before the start of the rental period, the rent will be paid in two instalments. The deposit must be paid within 7 days of the invoice date and the remaining amount 4 weeks before the holiday is due to start.

If the booking is made 50-62 days (7-9) weeks before the start of the rental period, the sum must be paid in full 6 weeks before the holiday is due to start.

If the booking is made 21-49 days (3-7) weeks before the start of the rental period, the sum must be paid in full within 1 week of the invoice date.

If the booking is made 20 days or less before the start of the rental period, the sum must be paid in full and within 2 days of the invoice date.

If the booking is made 6 days or less before the start of the rental period, the full sum must be paid immediately on booking.

No reminders will be sent for bookings due to begin in 20 days or less. Should the client fail to pay, Aurinkohuvilat will cancel the booking without further notification.

### **CANCELLATION OR CHANGE OF BOOKING**

Any cancellations must be made to Aurinkohuvilat in writing (by letter, e-mail or telefax). The date on which Aurinkohuvilat receives the notification will be regarded as the date of cancellation. Should the client be able to prove that the cancellation was made and sent to the right address at the right time, a cancellation may be accepted despite late arrival or failure to arrive.

In the case of a cancellation, the client will forfeit the deposit. If the cancellation is made less than 21 days before the start of the stay, the client will be charged the entire sum for

