

Housing Limited Liability Company Turku Kivilinnankatu 8

HOUSING COMPANY TURKU KIVILINNANKATU 8 RULES OF PROCEDURE

Approved at the Annual General Meeting: April 26, 2012

SCOPE OF APPLICATION

In addition to the legislation and the Public Order Act, what is stated in these rules of procedure or in separate decisions of the company's Board of Directors must be observed in the property area and buildings.

GENERAL PROVISIONS ON ORGANIZATION

- No one shall, by his conduct or in any other way, unnecessarily disturb the living conditions of others. Otherwise, those living in the house must follow the behaviors required by normal home peace.
- Residents of the house are responsible for ensuring that their guests follow these rules.
- Residents of the house are anyone who stays in the house for more than 14 days or whose stay in the housing association is regular. Any person mentioned above who does not make a separate move to the housing association must provide the name, date of birth, length of stay and official contact information to the housing association representative.

§ 1 COMMON SPACES

- Exterior doors must be kept closed 24 hours a day.
- When transporting external doors, make sure that they lock again.
- Common areas must be free of noise and unnecessary stays are prohibited. Goods may only be stored in the rooms reserved for them.
- Cleanliness and order must be observed when using public areas.
- Storing goods in stairwells is prohibited.

§ 2 OUTDOOR AREAS AND PARKING

- The yard area should be kept clean. The yard area also includes the street areas directly related to the property and belonging to the management of the property.
- Household waste and other rubbish must be taken to a designated place. Recyclable waste should be placed in the appropriate collection bins. Residents are responsible for removing non-household waste.
- Damage to planted trees and shrubs is prohibited.
- Bicycles and other sports equipment are kept in the places reserved for them.
- Vehicles are only allowed to park in marked parking spaces, escape routes must be kept clear.
- Unnecessary idling of the car is prohibited.
- Interior heaters must not be used in cars.
- The power cords for the heaters must be disconnected from the electrical outlets when the heater is not connected.

§ 3 APARTMENTS

- Neighbors must not be disturbed in the apartments.
- Noise and noise production is prohibited from 22:00 until 06:00. In the event of family celebrations or visits at night, the surrounding neighbors must be informed.

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- The apartments must be carefully maintained. Representatives of the housing association must be notified immediately of water leaks, other damage to the pipes and internal faults due to the structure.
- Nikkaring and renovations are permitted from 08:00 until 20:00, Monday to Friday and from 09:00 until 17:00. This is completely forbidden on Sundays and public holidays. The closure of water, heating and electricity lines always requires a report to the company and the company's permission.
- Wastes that could clog or damage the toilet and other drains must not be dumped or discharged. Hazardous waste must also not be discharged into the sewer system. The cause of any blockage is the cost of opening.
- Apartments must not be ventilated in stairwells.
- Barbecue on the balcony of the apartment is prohibited.
- Attaching any type of antenna to the balconies is prohibited.

§ 4 MOVEMENT NOTIFICATION

- In order to manage the internal management of the property, the change and removal of the apartment must always be notified to the property manager and maintenance service.
- Only a resident who has filed a move-in report has the right to request, if necessary, to open the door of his or her apartment with a master key. The opener has the right to charge a fee.

§ 5 BOARDING AND DRYING DRYING

- Dusting of carpets and bedding is only allowed in the courtyard in designated areas from 06:00 to 22:00
- Only bedding and brushing of bedding is allowed on the apartment-specific balcony.
- Drying of the laundry is allowed on the balconies of the apartments in small laundry racks that do not show over the balcony railing.
- It is forbidden to install clotheslines on balconies.
- Use of the public laundry room is allowed from 06:00 until 22:00.
- Drying the carpets is prohibited in the drying room.

§ 6 DOMESTIC ANIMALS

- Pets must be kept connected outside the apartments and in the yard, and pets must not disturb the occupants of the house.
- Pets are also not allowed to contaminate the company's buildings or property area. The owner of the animal is obliged to clean up the mess immediately.
- Outdoor activities for pets in and in the immediate vicinity of children's playgrounds are prohibited.
- Feeding animals and birds is prohibited.

§ 7 BREACH OF RULES OF ORDER

Violation of the rules of procedure may result in liability for damages, seizure of the apartment or termination of the lease.

In Turku

Housing Limited Liability Company Turku Kivilinnankatu 8, Board of Directors